Mississippi Association of Pathologists
and
UMMC Department of Pathology

<u>CALL FOR ABSTRACTS</u>

The Program Committee for the 2025 MAP/UMMC Pathology Course "Pearls and Pitfalls in Pathology" welcomes your submission for review.

1. Deadlines
   The deadline for submission will be Wednesday, April 2, 2025 at 11:59pm.

2. Submissions
   Submissions will be accepted from any pathology resident, regardless of university affiliation. There is a limit of 2 submissions per author. Those that have been previously submitted and/or presented at other pathology conferences/events are welcome. Electronic submissions may be sent to Stacie Johnson at sjohnson@medicalbureau.net. You must also include the submission form located at the end of this document.

3. Review and Presentations
   You must be available to attend the conference in Flowood, Mississippi on May 3-4, 2025. The top abstract will be chosen for a 10min oral presentation on Sunday, May 4, 2025. Posters displayed will be eligible to compete for two awards: a committee selection and an attendee choice award.

4. CV
   A current CV must be attached to your submission. No submission will be accepted for review without this item.

5. Verification of Receipt of Submission
   An e-mail address for the author of the submission is required. Confirmations will be sent to that e-mail address within three business days. If you do not receive e-mail notification of receipt of your submission within the stated time, it is your responsibility to contact Stacie Johnson by calling 706-738-3119 for follow-up.

6. Selections
   Selections will be made by April 8, 2025. Authors of selected submission will be notified by email no later than April 11, 2025.

7. Conference Registration
   If your submission is selected for presentation, you will be required to register for the conference by completing a registration form. Your conference fee will be waived but you will be responsible for your accommodations and travel to and from the conference. Registration information will be available on the MAP website at www.mspathology.net.

Instructions

Instructions for Authors on Setting up Abstract
1. Type the abstract in 10 point Times New Roman. The title, authors, and affiliation must be included on the MSword file that is submitted as well as included in the submission form. Simple graphs and tables may be included if they fit within the template. The size of the template is 6.5 inches wide x 5.28 inches high (portrait mode). The page margins are top, right, and left 0.25 inches and bottom 0.29 inches. *Total words: about 403. Total characters with spaces: about 2,837.*
2. **Title:** The title should be brief, clearly indicating the nature of the study. Type is in bold and all CAPS.
3. **Authors:** State all authors' initials and last names only. Italicize the presenting author's name.
4. **Affiliation:** List institutional affiliations, city, and state, separated by a semicolon (;). The following symbols *, †, and ‡ may be used to denote more than one affiliation.
   See the following example:
   *N.Varshney, *UMMC, Jackson, Mississippi*

Instructions for Setting Up Posters

The poster board area is approximately **4 feet high by 6 feet wide**

Poster Content
A poster is a visual presentation of your research or clinical project. Use schematic diagrams, graphs, tables and other strategies to direct the visual attention of the viewer, rather than explaining it using text as you would in a journal article.

A poster addresses one central question. State the question or hypothesis clearly in the poster and use your presentation to provide a clear and explicit take-home message. Posters usually have a similar structure to a research paper or journal article: an **abstract**, **introduction** (i.e., brief rationale or review of relevant research), **method** section, **results** section, and a **conclusion** or summary. If your poster is more clinically-oriented, you may elect to use a different format, but breaking things down into clear sections with headings will help your colleagues understand your poster easily and quickly.

In the busy and crowded environment of a poster session, most people do not have the ability to read and process long sections of text. Therefore, keep text to the bare essentials and stick to the most important ideas. You can convey details via discussion when you are standing by your poster.

Format
- Use bullet points to simplify sections like the introduction and conclusions.
- Use large type, such as 36-point type for section headings, and 24-point type for text. Never use type smaller than 18 point for any reason.
- Make effective use of <u>underlines</u> and **boldface**.
- Use graphs and figures whenever possible.
- Make your poster visually pleasing and attractive.

"Pearls and Pitfalls for Pathologists"
Call for Abstracts
SUBMISSION FORM

Presenter's Name:

_____

Email:

_____

Title of Submission:

_____

Presenter's University Affiliation:

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Resident Program Chair:

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Program Chair's Email:

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This form MUST accompany your email submission. Please note, if you are selected to present at the Conference, you will be notified on or before Friday, April 11, 2025. Your acceptance will be required by Monday, April 14, 2025 or you will forfeit your invitation and an alternate abstract will be selected.

If you have any questions regarding this Call for Abstracts, please contact Stacie Johnson at 706-738-3119 or sjohnson@medicalbureau.net